**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF OCEAN WATERWAY CO-OP. INC.**

A regular meeting of the above-named Corporation was held on Monday, March 26, 2018 at 9:31 a.m. at the Corporation’s principal office.

**The AGENDA of the meeting was:**

**1. MEETING CALLED TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES OF FEBRUARY 21, 2018**

**4. CORRESPONDENCE**

**5. REPORT FROM DIRECTORS-OFFICERS**

**6. UNFINISHED BUSINESSS**

 **7. NEW BUSINESS**

 **1. Social Club**

 **a) Purchase of chairs**

 **b) Purchase of dishes**

 **c) Purchase of a commercial dishwasher**

 **2. Plan of contingency**

 **3. Lawn contract**

 **4. Shaded area at the pool**

 **8. ADJOURNMENT**

**1. MEETING CALLED TO ORDER**

The meeting was called to order by Yves Loiselle, President of the Board of Directors at 9:31 a.m.

**2. ROLL CALL**

A quorum was declared on the presence of the following directors:

 Yves Loiselle, President

 Richard St-Onge, Treasurer

 Carole Carpentier-Pugh, Secretary

 Claude Dallaire, Assistant-secretary

Micheline Peacock, Director

Henri Tourangeau, Director

 Absent: Jacques Letendre, Vice-President

 **3. APPROVAL OF THE MINUTES OF FEBRUARY 21, 2018**

**Proposed by Claude Dallaire, seconded by Henri Tourangeau that the minutes of February 21, 2018 be approved as presented. Approved unanimously.**

**4. CORRESPONDENCE**

 **A request of Carole Bergeron Lemay (Lot #26) will be discussed at the item 7.4.**

**5. REPORTS OF OFFCERS-DIRECTORS**

 **- Richard St-Onge**

The financial statements of February 28, 2018: Reserves: $184,049.00 Capital: $94,027.00 Operations: $711,740.00, Total: $989,816.00.

 **- Henri Tourangeau**

As mentioned at the annual meeting of March 17, 2018, the lawn mowing and the trees trimming are done in accordance.

 **- Micheline Peacock**

Airport committee: nothing new

 **- Claude Dallaire**

His reports will be discussed at the items 7.1 and 7.2

 **- Carole Carpentier Pugh**

Nothing new

 **- Yves Loiselle**

Report on behalf of Jacques Letendre who got answers to some questions asked at the annual meeting about the streets lights: Nothing more at the moment.

Regarding the drainage, a system will be set up at several entrances to protect our park from a spill from Bryan’s road, but no written agreement has been signed.

 A camera will be installed where the fence will be opened to allow the fire truck to turn at the end of Inagua Street.

 Mr. Jean-Claude Girard (Lot #153) would like to know if it will be a safe space to enter the park through Jamaica Street. According to current plans, it is impossible because the configuration of Bryan’s road remains unchanged.

**6. UNFINISHED BUSINESS**

The President asks the directors to get some specific files:

- Jacques Letendre: Website – Cameras system

- Henri Tourangeau : Lawn, trees – Dumpster

- Claude Dallaire: Houses for Sale (if possible two different directors each time to meet the future owners)

 Social club representative

- Yves Loiselle: Sewer system – New constructions (seconded by two directors) - Repairs

- Richard St-Onge: Pool

- Richard St-Onge et Henri Tourangeau : motorcycles’ committee

- Micheline Peacock: Airport committee – Park monitoring

- Carole Carpentier Pugh: Drafting agendas and minutes in French.

**7. NEW BUSINESS**

1. Social Club

 a) An amount of $240.00 is accepted for the purchase of twelve (12) chairs;

 b) An amount of $1,250.00 is accepted for the purchase of three hundred (300) porcelain dishes;

 c) The purchase of a commercial dishwasher for an amount of $2,999.00 will be taken into consideration in the unfinished business of the next meeting.

 2. Plan of contingency

 It is a new project. Jacques Letendre and Claude Dallaire have prepared a plan for before, during and after a serious incident. Futures discussions will be needed to reach consensus.

 3. Lawn’s contract

 Before approving Natalie’s Touch’s contract, it would be good to meet Benoit to discuss the contingency plan.

 4. Shaded area at the pool

**Proposed by Micheline Peacock, seconded by Claude Dallaire,** following Carole Bergeron’s request to satisfy several residents living year-round that a shaded spot will be set up for the summer on part of the game Shuffleboard near the pool. **Accepted unanimously.**

**8. ADJOURNMENT**

**Proposed by Micheline Peacock, seconded by Claude Dallaire that the meeting will adjourned at 11:27 a.m. Accepted unanimously.**

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**Carole Carpentier Pugh**