**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF OCEAN WATERWAY CO-OP. INC.**

A regular meeting of the above-named Corporation was held on Wednesday, December 5, 2018 at 9:30 a.m. at the Corporation’s principal office.

The AGENDA of the meeting was:

 **1. MEETING CALLED TO ORDER**

 **2. ROLL CALL**

 **3. APPROVAL OF MINUTES OF NOVEMBER 28, 2018**

 **4. CORRESPONDENCE**

 **5. REPORTS OF OFFICERS-DIRECTORS**

 **6. UNFINISHED BUSINESS**

6.1. Approval budget 2019

6.2. Follow-up Lot #99

6.3. Follow-up Lot #117

 6.4. Decision on trimming trees

 **7. NEW BUSINESS**

 **8. ADJOURNMENT**

**1. MEETING CALLED TO ORDER**

The meeting was called to order by Yves Loiselle, President of the Board of Directors at 9:31 a.m.

**2. ROLL CALL**

A quorum was declared on the presence of the following directors:

 Yves Loiselle, President

 Jacques Letendre, Vice-president

 Richard St-Onge, Treasurer

 Johanne Côté, Secretary

 Claude Dallaire, Assistant-secretary

Micheline Peacock, Director

Henri Tourangeau, Director

 **3. APPROVAL OF THE MINUTES OF NOVEMBER 28, 2018**

**Proposed by Claude Dallaire, seconded by Henri Tourangeau that the minutes of November 28, 2018 be approved as presented. Approved unanimously.**

 **APPROVAL OF THE MEETING INFORMATION OF NOVEMBER 24, 2018**

**Proposed by Henri Tourangeau, seconded by Jacques Letendre that the notes taken during the meeting information of November 24, 2018 be approved as presented. Accepted unanimously.**

**4. CORRESPONDENCE**

A letter has been received from Christine Roussel and Andre Chartrand, Lot #206 Inagua Street for replacing the lawn in front of the house. Decision taken to send a letter to the owners in order to obtain a detailed plan thus the board of directors can make an appropriate decision. This project, if accepted, will be a pilot-project. (Annexe 1)

**5. REPORTS OF OFFICERS-DIRECTORS**

 - Richard St-Onge, Treasurer: nothing new

 - Jacques Letendre: nothing new

 - Henri Tourangeau: nothing new

 - Micheline Peacock: nothing new

 - Claude Dallaire: nothing new

 - Johanne Côté: a letter has been sent to M. Jean Lemay, owner of Lot #217, following-up his request

 - Yves Loiselle: - a washer machine in the laundry room failed; a new one has been bought at the amount of $939.00;

 - He received a follow-up from Florida Pipe Lining for the last work on sewers;

 - Identification of the water hydrants. Jacques Letendre and Richard St-Onge are mandated to identify these hydrants;

 - Yves Loiselle, Jacques Letendre and Richard St-Onge had a meeting with the attorney Jon Hinden; an offer of agreement with the Daniel Family will be presented for the purchase of the land.

**6. UNFINISHED BUSINESS**

6.1. Approval Budget 2019

**Proposed by Richard St-Onge, seconded by Claude Dallaire to approve the budget as presented with the corrections. Accepted unanimously.**

6.2 Follow-up Lot #99. The house will be destroyed and removed.

 6.3 Follow-up Lot #117. The 6th of December 2018, at 2:00 p.m. will be the dateline to submit the offers; nothing new in meanwhile.

 6.4 Decision on trimming trees. Two estimates have been received

**Proposed by Jacques Letendre, seconded by Johanne Cote that the estimate of BLT LAWN CARE LLC for an amount of $7,600.00 be accepted. Accepted unanimously.**

**7. NEW BUSINESS**

 None

**8. ADJOURNMENT**

**Proposed by Micheline Peacock, seconded by Henri Tourangeau that the meeting be adjourned at 10:55 a.m. Accepted unanimously**

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**Johanne Côté, Secretary**